OKLAHOMA VETERANS COMMISSION
MEETING NOTICE AND AGENDA
June 26, 2020 10:00AM
Vezey Veterans Complex
2132 NE 36th Street
Oklahoma City, OK 73111

NOTICE OF REGULAR MEETING:
The Oklahoma Veterans Commission held a regular meeting on Friday, June 26, 2020, at 10:00 AM. This meeting was held at the Vezey Veterans Complex, 2132 NE 36th Street, Oklahoma City. A Notice of this meeting was filed with the Secretary of State’s Office on September 11, 2019.

AGENDA:
Friday, June 26th, 2020 10:00 AM

I. CALL TO ORDER
The Chairman called the meeting to order at 10:00 AM

II. DETETERMINATION OF QUORUM
   a. ROLL CALL AND INTRODUCTION OF COMMISSIONERS
      The clerk called the roll and the roll is as follows:
      Ball - Present
      Costilow - Present
      Jackson - Present
      Lasser – Present
      LeDay – Late (Arrived at 10:10am)
      Richey - Present
      Secor - Present
      Smithson – Present
      Van Schuyver – Present

      Commissioners Present: 8
      Commissioners Late/Absent: 1

   b. DECLARATION OF QUORUM
      The clerk notified the Chairman that there was a quorum
      The Chairman declared a quorum

III. INVOCATION
      Commissioner Ball led the Invocation

IV. PLEDGE OF ALLEGIANCE
      Commissioner Smithson led the Pledge of Allegiance

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V. INTRODUCTION AND WELCOME TO VISITORS AND GUESTS
The Chairman welcomed the visitors and guests to the meeting.

VI. ANNOUNCEMENT REGARDING SIGN-IN FOR OPEN PUBLIC COMMENTS
The Chairman stated that individuals requesting to speak are required to sign-in.

VII. OKLAHOMA VETERANS COMMISSION
a. DISCUSSION OF AND POSSIBLE ACTION REGARDING APPROVAL OF MEETING MINUTES OF THE MAY 15th, 2020 OKLAHOMA VETERANS COMMISSION MEETING.
   a. Action
      Commissioner Ball made the motion to approve the May 15th Minutes.
      Commissioner Secor provided the second.
      The clerk called the vote and the vote is as follows:
      Ball – Aye
      Costilow - Aye
      Jackson - Aye
      Lasser - Aye
      LeDay - Aye
      Richey - Abstain
      Secor - Aye
      Smithson - Aye
      Van Schuyver – Aye
      Aye: 8
      Nay: 0
      Abstain: 1
      Absent: 0
      Motion carries

   a. Written Travel Reports Filed by Commissioners
   b. Presentation of Summary Travel Reports by Commissioners in Lieu of Written Reports
      Due to COVID-19, travel to the Veterans Centers was limited.
      Commissioner Secor reported visiting the parking lot of the Lawton Veterans Center to drop off masks that were donated by a Korean War Veterans Group.

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Commissioner Van Schuyver reported traveling to the Sallisaw site a few times, as well as visiting with the head of the Arkansas Veterans Commission in Fort Smith, Arkansas. He reported visiting Talihina, but not at the Veterans Center.

c. DISCUSSION AND POSSIBLE ACTION REGARDING THE OKLAHOMA VETERANS PILOT PROGRAM.
   a. Open Discussion by Commissioners Regarding Oklahoma Veterans Pilot Program Continued from Special Meeting.
      Commissioner Lasser provided a summary of the discussion from the June 25th, 2020 Special Meeting and opened the floor for questions.

   b. Action
      Commissioner Lasser made the motion to empower ODVA and VA to sit down together and discuss how the improvement of services can be achieved via a partnership between the two agencies. He further moved to postpone a decision on the Pilot Program, and to reevaluate the program in January 2021.

      Commissioner Ball provided the second.

      The clerk called the vote and the vote is as follows:
      Ball – Aye
      Costilow - Aye
      Jackson - Aye
      Lasser - Aye
      LeDay - Aye
      Richey - Aye
      Secor - Nay
      Smithson - Aye
      Van Schuyver – Aye

      Aye: 8
      Nay: 1
      Absent: 0

      Motion carries

VIII. OKLAHOMA SECRETARY OF VETERANS AFFAIRS AND MILITARY

   a. BEN ROBINSON, CABINET SECRETARY TO GOVERNOR STITT, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:
      a. Report from Monthly Cabinet Meeting
Secretary Robinson was not present for this meeting. Commissioner Ball asked if there was a written report on the status of the Cabinet meeting. The Chairman stated that there was no written report.

IX. OKLAHOMA DEPARTMENT OF VETERANS AFFAIRS

a. JOEL KINTSEL, EXECUTIVE DIRECTOR AND SARAH LANE, DEPUTY DIRECTOR AND GENERAL COUNSEL, AGENCY REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:
   a. Military Duty Update
      The Director stated that his Military Duty was scheduled March 19, 2020 – July 31, 2020 as of this date.

b. COVID Reimbursement
   The Deputy Director stated that the combined April/March totals for staffing expense was $1.863 million. For the month of May it was $1.131 million. She stated that it was a combined total of $2.994 million dollars. She stated that the supply expense was $682,500 for March/April. The May expense was $178,000 for a combined total of $860,620. The Deputy Director stated that the meal expense for staff was $54,000 for the month of May. The combined expense for March/April was $84,000, bringing the overall total to just shy of $139,000. She stated that the agency has paid $1,000 in financial hardship requests. She stated that the total application for reimbursement at this time was $3.995 million dollars in total COVID related expenses.

   The Chairman called for a break at 10:35am
   The Chairman called the meeting back to order at 10:40am

b. NANNEEUSHA YOUNG, CONSTRUCTION ADMINISTRATOR, REPORT WITH POSSIBLE DISCUSSION AND/OR ACTION ON THE FOLLOWING:
   a. Pursuant to 61 O.S. §121(F), the following Change Orders were executed under the authority delegated to the Executive Director following the most recent Oklahoma Veterans Commission Meeting:

      Ms. Young stated that there was a typo in the above Change Order. While the above states it was for the Sallisaw Veteran Center, it was in fact for the Ardmore Veterans Center.
c. SHAWN KIRKLAND, DIRECTOR OF HOMES, AND CAMI McKinney, DIRECTOR OF CLINICAL COMPLIANCE, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:
   a. Oklahoma Veterans Center COVID-19 Update
      a. General COVID-19 Operational Update for Veterans Centers
      b. Re-opening Plans of Veterans Centers
         The Director of Homes stated that on Friday, June 12th the Governor had released an update to his executive order stating that on June 15th long term care facilities were going to be able to accept visitation. He stated that the ODVA had broken the visitation availability for each facility up into three phases. He stated that the Sulphur, Talihina, and Clinton facilities were currently in phase 3 and allowing visitation following CDC guidelines.

         The Director of Homes stated that as of today’s date, as an agency we have seen nine positive cases of COVID-19 from eight Residents. One Resident has tested positive twice. There have been seven employees with COVID-19 positive results.

         An electronic copy of this presentation is attached to these recorded minutes.

d. DISCUSSION AND REQUESTS FOR REMOVAL OF ITEMS FROM THE CONSENT DOCKET.
   a. Discussion
      There was no discussion

e. CONSENT DOCKET FOR JUNE 26, 2020. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ODVA VETERANS CENTER DIVISIONS:
   a. STEPHANIE TAYLOR, ADMINISTRATOR, CLINTON VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:
a. Administrator Acknowledgements
b. Overtime
c. Vacancies
d. GALT
e. Workers Compensation Update
f. Census
g. Average Occupancy
h. Total Days of Care

An electronic copy of this presentation is attached to these recorded minutes.

b. MICHAEL RUSSELL, ADMINISTRATOR, LAWTON VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:
   a. Administrator Acknowledgements
   b. Overtime
   c. Vacancies
   d. GALT
   e. Workers Compensation Update
   f. Census
   g. Average Occupancy
   h. Total Days of Care

An electronic copy of this presentation is attached to these recorded minutes.

c. PAM ARMS, ADMINISTRATOR, SULPHUR VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:
   a. Administrator Acknowledgements
   b. Overtime
   c. Vacancies
   d. GALT
   e. Workers Compensation Update
   f. Census
   g. Average Occupancy
   h. Total Days of Care

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X. OPEN PUBLIC COMMENTS

The Oklahoma Veterans Commission shall hear public comments limited to only matters that are listed on the current meeting Agenda. Topics that are outside the scope of the present agenda will not be recognized. Individuals requesting to speak are required to sign-in onsite at the meeting prior to the commencement of the
meeting. Speakers must provide the speaker’s name, address, email or phone number, and the subject on which they wish to speak. Open public comments are limited to not more than five (5) minutes per person. The Board Chairman may limit, interrupt, and/or terminate any presentation during public comment which is disruptive to the meeting or does not conform to the procedures outlined under this section. The Board Chairman reserves and retains the right to limit, interrupt, terminate, or postpone public comments as necessary to effectuate the management of the public meeting.

There were no public comments.

XI. OKLAHOMA VETERANS COMMISSION

a. DISCUSSION AND POSSIBLE ACTION REGARDING THE ELECTION OF OFFICERS TO THE OKLAHOMA VETERANS COMMISSION

i. Chairman
   a. Action
   Commissioner Secor made the motion to re-elect current Chairman Larry Van Schuyver as the Veterans Commission Chairman for the upcoming term.

   Commissioner Smithson provided the second.

   The clerk called the vote and the vote is as follows:
   Ball – Aye
   Costilow - Aye
   Jackson - Aye
   Lasser - Aye
   LeDay - Aye
   Richey - Aye
   Secor - Aye
   Smithson - Aye
   Van Schuyver – Aye

   Aye: 9
   Nay: 0
   Absent: 0

   Motion carries

ii. Vice Chairman
   a. Action
Commissioner Smithson made the motion to re-elect current Vice Chairman Costilow as the Veterans Commission Vice Chairman for the upcoming term.

Commissioner Secor provided the second.

The clerk called the vote and the vote is as follows:
Ball – Aye
Costilow - Aye
Jackson - Aye
Lasser - Aye
LeDay - Aye
Richey - Aye
Secor - Aye
Smithson - Aye
Van Schuyver – Aye

Aye: 9
Nay: 0
Absent: 0

Motion carries

iii. Secretary
a. Action
Commissioner Ball made the motion to re-elect current Secretary Secor as the Veterans Commission Secretary for the upcoming term.

Commissioner Richey provided the second.

The clerk called the vote and the vote is as follows:
Ball – Aye
Costilow - Aye
Jackson - Aye
Lasser - Aye
LeDay - Aye
Richey - Aye
Secor - Aye
Smithson - Aye
Van Schuyver – Aye

Aye: 9
Nay: 0
Absent: 0

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XII. RECOGNITION OF OUTGOING COMMISSIONER, TOM RICHEY
The Chairman thanked Commissioner Tom Richey for his dedication to the Veterans of the State of Oklahoma. The Director presented Commissioner Richey with a certificate recognizing his service to the Oklahoma Veterans Commission.

XIII. NEW BUSINESS
Pursuant to 25 O.S. § 311, “New Business” shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting (twenty-four hours prior to the meeting).

There was no new business.

XIV. CARRYOVER TOPICS DEFERRED TO A FUTURE AGENDA
The Commission would like to review the VA Mission Act in January 2021

XV. SUBMISSION AND DISCUSSION OF POSSIBLE AGENDA ITEMS BY THE OKLAHOMA VETERANS COMMISSION FOR THE NEXT SCHEDULED MEETING.
The Commission would like to have all facility data available for review at each monthly meeting.

XVI. DISCUSSION AND POSSIBLE ACTION REGARDING THE NEXT REGULARLY SCHEDULED MEETING DATE TO INCLUDE TRAVEL ARRANGEMENTS.

Friday, July 31st, 2020
10:00AM
Vezey Veterans Complex
Oklahoma City, Oklahoma

The Chairman called for a lunch break at 11:50am
The Chairman called the meeting back to order at 12:30pm

XVII. ADJOURNMENT
a. CHAIRMAN
Commissioner Lasser made the motion to adjourn
Commissioner Smithson provided the second

The Chairman adjourned the meeting at 12:33pm

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