

**OKLAHOMA VETERANS COMMISSION
MEETING NOTICE AND AGENDA
August 14th, 2020 10AM
Vezev Veterans Complex
2132 NE 36th Street
Oklahoma City, OK 73111**

NOTICE OF REGULAR MEETING:

The Oklahoma Veterans Commission will hold a regular meeting on **Friday, August 14th, 2020**, at 10:00 AM. This meeting is to be held at the Vezev Veterans Complex, 2132 NE 36th Street, Oklahoma City. A Notice of this meeting was filed with the Secretary of State's Office on July 22nd, 2020.

AGENDA:

Friday, August 14th, 2020 10:00 AM

- I. CALL TO ORDER**
- II. DETERMINATION OF QUORUM**
 - a. ROLL CALL AND INTRODUCTION OF COMMISSIONERS**
 - b. DECLARATION OF QUORUM**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- V. INTRODUCTION OF COMMISSIONER KOKENDOFFER**
- VI. INTRODUCTION AND WELCOME TO VISITORS AND GUESTS**
- VII. ANNOUNCEMENT REGARDING SIGN-IN FOR OPEN PUBLIC COMMENTS**

Individuals requesting to speak are required to sign-in onsite at the meeting prior to the commencement of the meeting advising of their intent to provide public comment to the Commission. Individuals must provide their name, contact information, as well as the topic on the posted Agenda of which they would like to comment.
- VIII. OKLAHOMA VETERANS COMMISSION**
 - a. DISCUSSION OF AND POSSIBLE ACTION REGARDING APPROVAL OF MEETING MINUTES OF THE JUNE 25th, 2020 OKLAHOMA VETERANS COMMISSION MEETING.**
 - i. Action
 - b. DISCUSSION OF AND POSSIBLE ACTION REGARDING APPROVAL OF MEETING MINUTES OF THE JUNE 26th, 2020 OKLAHOMA VETERANS COMMISSION MEETING.**
 - i. Action

- c. **DISCUSSION AND POSSIBLE ACTION REGARDING TRAVEL OF COMMISSIONERS SINCE PRIOR REGULAR MEETING ON JUNE 26th, 2020**
 - i. Written Travel Reports Filed by Commissioners
 - ii. Presentation of Summary Travel Reports by Commissioners in Lieu of Written Reports

IX. OKLAHOMA SECRETARY OF VETERANS AFFAIRS AND MILITARY

- a. **BEN ROBINSON, CABINET SECRETARY TO GOVERNOR STITT, REPORT WITH POSSIBLE DISCUSSION ON THE FOLLOWING:**
 - i. Report from Monthly Cabinet Meeting.

X. OKLAHOMA DEPARTMENT OF VETERANS AFFAIRS

- a. **ROBERT ARRINGTON, ADMINISTRATOR, NORMAN VETERANS CENTER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**
 - i. Norman Veterans Center Highlights

- b. **JOEL KINTSEL, EXECUTIVE DIRECTOR, AGENCY REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- i. Budget & Reimbursement Update
- ii. Maintenance Charges
 - a. Action
- iii. Interim Study
- iv. Sallisaw Ground Breaking

- c. **SARAH LANE, DEPUTY DIRECTOR, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- i. Requests for Biographies for Website
- ii. Hazard Pay
- iii. PREVENTS Challenge

- d. **KIM HEATON, GENERAL COUNSEL, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- i. Introduction

- e. **NANNEEUSHA YOUNG, CONSTRUCTION ADMINISTRATOR, REPORT WITH POSSIBLE DISCUSSION AND/OR ACTION ON THE FOLLOWING:**

Pursuant to 61 O.S. Section 121 (F) the following Change Orders were executed under the authority to the Executive Director since the last Oklahoma Veterans Commission meeting:

- a. Over Executive Director Delegation of Authority:
 - i. None
- b. Under Executive Director Delegation of Authority:
 - i. Change Order #01 - \$28,660.00 + CAP Fee \$286.60 – Imajenus Inc. – Ardmore Veteran Center – FAI: 40-058 – OMES

CAP#17275R5 – Additional concrete added to bolt generator pads. When removing old generator, there were several parking light and loading dock circuits running through it; these had to be removed & re-routed and new wires pulled – caused down time and extension of completion date by 6 days.

- ii. Change Order – CAP Fee Bid Advertisement \$1,926.06 – OMES/CAP - FAI: 40-063 – Emergency Generators – CAP Fee Bid Advertisement fee for the increase in fuel storage and replacement of emergency generators at the Ardmore, Claremore, Clinton, Lawton, Norman and Sulphur Veteran Centers.
- iii. Change Order - \$905.50 – HepaCart, Inc. – Agency-wide – FAI: 40-065 – The vendor failed to include the freight for shipping the portable hepa air filtration machines need for the temporary COVID-19 Isolation units.

f. **SHAWN KIRKLAND, ODVA DIRECTOR OF STATE VETERANS HOMES, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- i. Census and Report of General Operations of Veterans Centers
- ii. PPE Supply Update

g. **CAMI McKINNEY, ODVA DIRECTOR OF CLINICAL COMPLIANCE, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- i. General Health Status Reports for Residents in Oklahoma Veterans Centers
- ii. Defensive Measures Taken in Oklahoma Veterans Centers for COVID-19
- iii. Status of Residents Testing Positive for COVID-19 and Findings of Internal Investigation into Care Complaints made regarding the Oklahoma Veterans Center, Lawton Division.

PROPOSED EXECUTIVE SESSION PURSUANT TO 25 O.S. §307(B)(7) DISCUSSING ANY MATTER WHERE DISCLOSURE OF INFORMATION WOULD VIOLATE CONFIDENTIALITY REQUIREMENTS OF STATE OR FEDERAL LAW. APPLICABLE LAWS ARE THOSE PROTECTING THE PRIVACY OF PERSONAL HEALTH INFORMATION INCLUDING BUT NOT LIMITED TO REQUIREMENTS SET FORTH IN 45 CFR 160, et seq. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA).

- a. Possible Discussion and Action to Adjourn to Executive Session.
 - i. Action
- b. Return to Open Meeting from Executive Session
 - i. Action

h. **SHANE FAULKNER, ODVA PUBLIC INFORMATION OFFICER, REPORT WITH POSSIBLE DISCUSSION AND ACTION ON THE FOLLOWING:**

- i. Media and Social Media Response

- i. **DISCUSSION AND REQUESTS FOR REMOVAL OF ITEMS FROM CONSENT DOCKET.**
 - i. Discussion.
- j. **LUNCH BREAK.**
 - i. Action
- k. **CONSENT DOCKET AUGUST 14th, 2020. DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ODVA DIVISION REPORTS:**
 - i. Workers Compensation Report - Helen Sapp
 - ii. Human Resources Report - Tracy Spencer
 - iii. Financial Report - Lisa White
 - iv. Construction Report – Nanneeusha Young
 - v. Claims and Benefits Report - Jackie Whitten
 - vi. Women Veterans Report - Lisa Mussett
 - vii. State Approving Agency Report - Brint Montgomery
 - viii. Mental Health and Suicide Prevention Report - Aaron Ashworth
 - ix. Education and Training Report - Jennifer Bloomfield
 - x. Norman Veterans Center Reports – Rob Arrington
 - 1. Administrator Acknowledgements
 - 2. Overtime
 - 3. Vacancies
 - 4. GALT
 - 5. Workers Compensation Update
 - 6. Census
 - 7. Average Occupancy
 - 8. Total Days of Care

XI. OPEN PUBLIC COMMENTS

The Oklahoma Veterans Commission shall hear public comments limited to only matters that are listed on the current meeting Agenda. Topics that are outside the scope of the present agenda will not be recognized. Individuals requesting to speak are required to sign-in onsite at the meeting prior to the commencement of the advising of their intent to provide public comment to the Commission. Individuals must provide their name, contact information, as well as the topic on the posted Agenda of which they would like to comment. Open public comments are limited to not more than five minutes per person. The Board Chairman may interrupt and/or terminate any presentation during public comment which is disruptive to the meeting or does not conform to the procedures outlined under this section. The Board Chairman reserves and retains the right to interrupt, terminate, or postpone public comments as necessary to effectuate the management of the public meeting.

XII. NEW BUSINESS

Pursuant to 25 O.S. § 311, “New Business” shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting (twenty-four hours prior to the meeting).

XIII. CARRYOVER TOPICS DEFERRED TO A FUTURE AGENDA

- a. Executive Director's Annual Evaluation

XIV. SUBMISSION AND DISCUSSION OF POSSIBLE AGENDA ITEMS BY THE OKLAHOMA VETERANS COMMISSION FOR THE NEXT SCHEDULED MEETING.

XV. DISCUSSION AND POSSIBLE ACTION REGARDING THE NEXT REGULARLY SCHEDULED MEETING DATE TO INCLUDE TRAVEL ARRANGEMENTS, POSSIBLE CANCELLATION OR MODIFICATION OF THE DATE, TIME, OR LOCATION.

Friday, September 25th, 2020 at 10:00AM
Talihina Veterans Center
10014 SE 1138th Ave
Talihina, Oklahoma 74571

- a. Action

XVI. ADJOURNMENT

- a. CHAIRMAN
 - i. Motion