State of Oklahoma
County of Oklahoma

The above mentioned minutes of the Oklahoma Veterans Commission were submitted to and approved by the members of the Oklahoma Veterans Commission by majority vote in open meeting on September 27th, 2019. These minutes are a true and correct representation of the happenings that took place on the above mentioned meeting date.

Signature of Chairman
Larry Van Schuyver
Oklahoma Veterans Commission

Signature of Recording Clerk
Jennifer Bloomfield
Oklahoma Department of Veterans Affairs

The foregoing instrument was subscribed to me on this 27th day of September, 2019 by Commissioner Larry Van Schuyver as Chairman of the Oklahoma Veterans Commission.

Upon my Seal and Signature
Notarial Officer
OKLAHOMA VETERANS COMMISSION
SPECIAL MEETING MINUTES
September 6th, 2019
Vezey Veterans Complex
2132 NE 36th Street
Oklahoma City, OK 73111

NOTICE OF SPECIAL MEETING:
The Oklahoma Veterans Commission held a special meeting on Friday, September 6, 2019, at 10:00 AM at the Vezey Veterans Complex, 2132 NE 36th Street, Oklahoma City, OK 73111. A Notice of this meeting was filed with the Secretary of State’s Office on September 4, 2019 before 10:00AM and was concurrently posted to the agency’s website.

AGENDA:
FRIDAY, SEPTEMBER 6th, 2019 10:00 AM

I. CALL TO ORDER
The Chairman called the meeting to order at 10:00AM

II. DETERMINATION OF QUORUM
   a. ROLL CALL AND INTRODUCTION OF COMMISSIONERS
      The clerk called the roll and the roll is as follows:
      
      Ball: Present
      Costilow: Present
      Jackson: Present
      Lasser: Present
      LeDay-Mauney: Absent
      Richey: Absent
      Secor: Present
      Smithson: Absent
      Van Schuyver: Present

   b. DECLARATION OF QUORUM
      The clerk notified the Chairman that there was a Quorum. The Chairman declared a Quorum.

III. INVOCATION
Commissioner Ball led the invocation.

IV. PLEDGE OF ALLEGIANCE
Commissioner Costilow led the Pledge of Allegiance.

V. INTRODUCTION AND WELCOME TO VISITORS AND GUESTS
The Chairman welcomed the visitors and guests to the meeting.

VI. OKLAHOMA VETERANS COMMISSION
a. **PROPOSED EXECUTIVE SESSION PURSUANT TO TITLE 25 O.S. § 307(B)(1) DISCUSSION REGARDING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED EMPLOYEE:**

i. Possible Discussion and Action to Adjourn to Executive Session.
   Commissioner Secor made the motion to enter into Executive Session
   Commissioner Lasser provided the second.
   The clerk called the vote, and the vote is as follows:

   - Ball: Aye
   - Costilow: Aye
   - Jackson: Aye
   - Lasser: Aye
   - LeDay-Mauney: Absent
   - Richey: Absent
   - Secor: Aye
   - Smithson: Absent
   - Van Schuyver: Aye

   Motion carries.

   A. Action
   The Commission went into Executive Session at 10:05am

ii. Possible Discussion of Employment, Hiring, Appointment, Promotion, Demotion, Disciplining, or Resignation of Executive Director, Doug Elliott.

iii. Possible Discussion of Employment, Hiring, Appointment, Promotion, Demotion, Disciplining, or Resignation of a Successor, Acting, or Interim Executive Director.

iv. Action to Return to Open Meeting from Executive Session.
   Commissioner Ball made the motion to come out of Executive Session
   Commissioner Secor provided the second.
   The clerk called the vote, and the vote is as follows:

   - Ball: Aye
   - Costilow: Aye
   - Jackson: Aye
   - Lasser: Aye
   - LeDay-Mauney: Absent
   - Richey: Absent
   - Secor: Aye
   - Smithson: Absent
   - Van Schuyver: Aye

   Motion carries.

   A. Action
   The Commission came out of Executive Session at 11:56am

b. **DISCUSSION AND POSSIBLE ACTION(S) REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION PURSUANT TO TITLE 25 O.S. §**
307(B)(1) REGARDING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF THE EXECUTIVE DIRECTOR, DOUG ELLIOTT:

Commissioner Lasser made the motion to accept the resignation of Director Doug Elliott effective September 30th, 2019, and to appoint Deputy Director Joel Kintsel as the Acting/Interim Executive Director effective immediately with the agreed upon salary for the Director’s position. Also to appoint Acting/Interim Executive Director Joel Kintsel to Executive Director with an effective date of October 1st, 2019.

Commissioner Secor provided the second.

The clerk called the vote, and the vote is as follows:

Ball: Aye
Costilow: Aye
Jackson: Aye
Lasser: Aye
LeDay-Mauney: Absent
Richey: Absent
Secor: Aye
Smithson: Absent
Van Schuyver: Aye

Motion carries.

i. Action

The resignation of Director Elliott is accepted effective September 30th, 2019. Deputy Director Joel Kintsel is appointed Acting/Interim Executive Director effective September 6th, 2019 with the previously discussed salary for the Director’s position. Acting/Interim Executive Director Joel Kintsel is appointed Executive Director effective October 1st, 2019.

c. DISCUSSION AND POSSIBLE ACTION(S) REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION PURSUANT TO TITLE 25 O.S. § 307(B)(1) REGARDING THE EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF A SUCCESSOR, ACTING, OR INTERIM EXECUTIVE DIRECTOR:

i. Action

There was no action taken as the previous action was all inclusive.

VII. ADJOURNMENT

a. CHAIRMAN

Commissioner Secor made the motion to adjourn.
Commissioner Jackson provided the second.

i. Action

The Commission meeting adjourned at 11:58am